

By: Paul Carter, Leader of the County Council

To: County Council – 21 July 2011

Subject: 'Bold Steps for Kent' Delivery Framework

Classification: Unrestricted

---

**SUMMARY** We have developed the framework for delivering 'Bold Steps for Kent' which is for approval by County Council at this meeting.

## **FOR INFORMATION AND DECISION**

---

### **1. Introduction**

- 1.1 As part of the development of the delivery framework for 'Bold Steps for Kent' two workshops were held for Policy Overview & Scrutiny Committee (POSC) Members during May.
- 1.2 We used the feedback from the workshops to help develop the delivery framework. We sought feedback on an early draft at the POSC meetings in June/July.
- 1.3 This paper attaches the final draft of the delivery framework for approval at this meeting.

### **2. POSC Workshops**

- 2.1 We held two structured workshops with POSC members during May to help develop the delivery framework for 'Bold Steps for Kent' by seeking their views on the following areas for each of the strategic priorities set out in 'Delivering Bold Steps':
  - The success factors i.e. what we will have needed to deliver by March 2015
  - The key milestones
  - How we will measure performance. This is not just quantitative PI data but will include the use of qualitative data as well as formal evaluation of the outcomes delivered towards the end of the four year term of 'Bold Steps' for some key projects.
- 2.2 A copy of 'Delivering Bold Steps' was circulated to all POSC members in advance of the workshops. POSC members were offered a choice of two dates to attend and were invited to come to one of them. The events were well attended with around 15 members at each plus two different Cabinet Members on both days.
- 2.3 The purpose of the workshop was made clear at the start of each one. The workshops were structured to allow members to choose two themes out of the four and to spend at least 45 minutes at each round table discussing the priorities in those themes.

- 2.4 Two officers were at each round table to help facilitate discussion and provide some background knowledge on the priorities being discussed on the table.
- 2.5 There was some useful feedback. Much of this related to the boxes entitled 'By 2014/15 we will have delivered' (now called 'By 2014/15 our aim is'). Some was also provided on the key milestones and measures. A copy of the feedback from the two workshops was sent to POSC members.

### **3. Development of the Framework**

- 3.1 We used the feedback from the two POSC workshops to help finalise both the milestones and measures for each of the 'Bold Steps for Kent' priorities. We sought POSC members' views on the draft list of measures and milestones at their June/July meetings. We did more work to refine the delivery framework with Cabinet Members as well as alongside officers in directorates to ensure the performance indicators would be robust and collectable.
- 3.2 Consideration of the comments made by POSC members on the boxes called 'By 2014/15 we will have delivered' was a particular focus. On the whole POSC members were in broad agreement with what was stated but at their workshops they offered views on some of the specific words as well as what else they wanted to see included. The wording in these boxes and the comments from POSC members were considered by Cabinet Members on 1 July and resulted in some revised wording. This has been added to the milestones and measures to encompass the whole delivery framework for 'Bold Steps for Kent' which is being presented to County Council for approval at this meeting.
- 3.3 Where they are clearly stated within current business plans the milestones in the attached delivery framework include dates. For those milestones currently without dates, we will ensure that they are included within future year business plans to ensure delivery.

### **4. Recommendations**

- 4.1 County Council is asked to APPROVE the delivery framework for 'Bold Steps for Kent'.

### **Appendices**

Appendix 1: 'Bold Steps for Kent' Delivery Framework

#### **Officer contact details:**

Sue Garton  
County Performance & Evaluation Manager  
Business Strategy  
BSS, 01622 221980

David Whittle  
Policy Manager  
Business Strategy  
BSS, 01622 696969